

**RESOLUTION NO. 2019-195**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE YEAR MASTER AGREEMENT, WITH THE OPTION FOR ONE THREE YEAR EXTENSION, WITH RAY A. MORGAN COMPANY FOR THE LEASE AND MAINTENANCE OF MULTIFUNCTION COPIERS, LEASE AND MAINTENANCE OF WIDE FORMAT MULTIFUNCTION SCANNER, AND MAINTENANCE OF WIDE FORMAT AND LASER PRINTERS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE RELATED DOCUMENTS FOR A TOTAL AMOUNT NOT TO EXCEED \$1,139,000 OVER SIX YEARS**

**WHEREAS**, the City's existing master agreement for lease and maintenance services for copiers and scanners, and maintenance services for laser printers is set to expire on September 30, 2019; and

**WHEREAS**, City staff issued a Request for Proposal pursuant to the City's Purchasing Policy to solicit these lease and maintenance services; and

**WHEREAS**, five proposals were received on July 25, 2019; and

**WHEREAS**, a competitive process determined that the proposal submitted by Ray A. Morgan Company would provide the best overall value to the City for these required services; and

**WHEREAS**, funds have been appropriated for the Lease and Maintenance of Multifunction Copiers, Lease and Maintenance of Wide Format Multifunction Scanner, Maintenance of Wide Format and Laser Printers in the Fiscal Year 2019-20 budget.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Elk Grove hereby authorizes the City Manager to execute a Master Agreement (including any reasonably necessary task orders under the Master Agreement) with Ray A. Morgan Company, in substantially the form presented, for the Lease and Maintenance of Multifunction Copiers, Lease and Maintenance of Wide Format Multifunction Scanner, and Maintenance of Wide Format and Laser Printers for an initial term of three years, with the City having an option, at the City Manager's discretion, to extend the Master Agreement for an additional three year term, for a total amount not to exceed \$1,139,000 over a six year period.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 11<sup>th</sup> day of September 2019



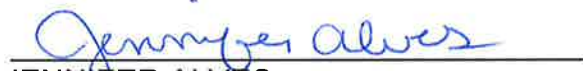
STEVE LY, MAYOR of the  
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JENNIFER ALVES  
ASSISTANT CITY ATTORNEY

**CERTIFICATION  
ELK GROVE CITY COUNCIL RESOLUTION NO. 2019-195**

**STATE OF CALIFORNIA            )**  
**COUNTY OF SACRAMENTO    )**     **ss**  
**CITY OF ELK GROVE            )**

***I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on September 11, 2019 by the following vote:***

**AYES:            COUNCILMEMBERS:     *Ly, Hume, Detrick, Nguyen, Suen***

**NOES:           COUNCILMEMBERS:     *None***

**ABSTAIN:       COUNCILMEMBERS:     *None***

**ABSENT:        COUNCILMEMBERS:     *None***

  
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**Jason Lindgren, City Clerk  
City of Elk Grove, California**